



Te Pūkenga

Agenda

Te Pūkenga Council Meeting

Date	Wednesday 1 March 2023	
Time	8.30 am – 1pm	
Venue	Zoom	
Council	Murray Strong (Chairperson)	Kim Ngārimu (Deputy Chairperson)
Members	Maryann Geddes	Kathy Grant
	Sam Huggard	Tania Hodges
	Teorongonui Josie Keelan	Tagaloatele Peggy Fairbairn-Dunlop
	Jordan Gush	Heath Sawyer
	Jeremy Morley	John Brockies
In attendance	Peter Winder	Council Secretary Rebecca Donne
	ELT	

Open Agenda

1. Welcome/Apologies/Notices
2. **Administration**
 - 2.1. Council Calendar and Schedule of Committees
 - 2.2. Register of Interests
 - 2.3. Minutes (draft) of the meeting held 9 February 2023 (ordinary meeting)
 - 2.3.1. Matters Arising
 - 2.4. Action List - Open
3. Chief Executive's Report
4. **Reports from Committees**
 - 4.1. Verbal update from Finance and Capital Investment Committee held 22 February 2023
 - 4.2. Verbal update from Risk and Audit Committee held 24 February 2023
 - 4.3. Verbal update from Te Poari Akoranga from the meeting held 22 February 2023
5. **Correspondence**
 - 5.1. Nil
6. *Formal Motion for Moving into Committee*

Closed Agenda

7. **Administration**
 - 7.1. Minutes (draft) from public excluded meetings held:
 - 9 February 2023 (ordinary meeting)
 - 7.1.1. Matters Arising
 - 7.2. Action List - Confidential
8. Chief Executive's Report
9. Wellbeing and Safety monthly report
10. **Strategy**
 - 10.1. Learner and Kaimahi Advisory Committees
11. **Financial Reports**
 - 11.1. Te Pūkenga Consolidated draft December 2022 Financial Report
 - 11.2. Te Pūkenga 2023 Financial Update
 - 11.3. Report from Finance and Capital Investment Committee and Recommendations
 - 11.4. Report from Risk and Audit and Recommendations
12. **Reports from and relating to Committees**
 - 12.1. Verbal update from Te Poari Akoranga held 22 February 2023
 - 12.2. Appointment of Co-Chair, Te Poari Akoranga
13. **Correspondence (Inwards)**
 - 13.1. Letter from Minister of Education regarding Integration and Transformation Funding
14. **Correspondence (Outwards)**
 - 14.1. Letter to Minister of Education regarding Integration and Transformation Funding
15. **Any Other Business**

Formal motion for moving out of Committee

1. Welcome/Apologies/Notices

2. Administration

2.1. Council Calendar and Schedule of Committees													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
S	1 New Year's Day									1			S
M	2 Day After New Year's Day				1					2			M
T	3				2			1		3			T
W	4	1	1 Council meeting		3 Council meeting / Te Poari Akoranga			2 Council meeting		4 Council meeting	1 Council meeting		W
T	5	2	2		4 Council workshop	1		3		5	2		T
F	6	3	3		5	2		4	1	6	3	1	F
S	7	4	4	1	6	3	1	5	2	7	4	2	S
S	8	5	5	2	7	4	2	6	3	8	5	3	S
M	9	6 Waitangi Day	6	3	8	5 King's birthday	3	7	4	9	6	4 Westland anniversary	M
T	10	7	7	4	9	6	4	8	5	10	7	5	T
W	11	8 Council meeting	8	5 Council meeting	10	7 Council meeting / Te Poari Akoranga	5 Council meeting	9	6 Council meeting	11	8	6 Council meeting	W
T	12	9	9	6	11	8	6	10	7 Council workshop	12	9	7	T
F	13	10	10	7 Good Friday	12	9	7	11	8	13	10	8	F
S	14	11	11	8	13	10	8	12	9	14	11	9	S
S	15	12	12	9	14	11	9	13	10	15	12	10	S
M	16	13	13 Taranaki anniversary	10 Easter Monday	15	12	10	14	11	16	13	11	M
		14	14		16	13		15	12	17	14	12	
T	17			11 Southland anniversary		11							T
W	18	15	15	12	17	14	12 Te Poari Akoranga	16 Te Poari Akoranga	13	18	15	13	W
		16							14			14	
T	19		16	13	18	15	13	17		19	16		T
F	20	17	17	14	19	16	14 Matariki	18	15	20 Hawke's Bay anniversary	17 Canterbury anniversary	15	F
S	21	18	18	15	20	17	15	19	16	21	18	16	S
S	22	19	19	16	21	18	16	20	17	22	19	17	S
M	23 Wellington Anniversary	20	20 Otago anniversary	17	22	19	17	21	18	23 Labour Day	20	18	M
T	24	21	21	18	23	20	18	22	19	24 AC (LAC)	21	19	T
W	25 Q4 report out of cycle	22 Fincap / Te Poari Akoranga			24 AC (KM)	21 AC (ILAC)		23 AC (ILAC)	20 Te Poari Akoranga	25 Fincap - Q3 Report / Te Poari Akoranga	22 Te Poari Akoranga	20	W
		23	23	19 AC (ILAC)		19							
T	26			20 AC (KM)	25 AC (KM)	22 AC(KM)	20	24 AC (KM)	21	26 AC (KM)	23	21	T
F	27	24 RAC	24	21 AC (IKAC)	26 AC (KM)	23 AC (IKAC)	21	25 AC (IKAC)	22	27 AC (KAC)	24	22	F
S	28	25	25	22	27	24	22	26	23	28	25	23	S
S	29	26	26	23	28	25	23	27	24	29	26	24	S
M	30 Auckland/Nelson Anniversary	27	27	24	29	26	24	28	25 South Canterbury anniversary	30 Marlborough annniversary	27 Chatham islands anniversary	25 Christmas Day	M
T	31	28	28 RemCo	25 ANZAC day	30	27	25	29	26	31	28	26 Boxing Day	T
			29 Fincap / HSW / Te Poari Akoranga	26 RAC / Fincap - Q1 report		28 Fincap / RAC / HSW	26	30 RAC / Fincap - Q2 report			29 Fincap / RAC / HSW		
W					31 FinCap				27 Fincap / HSW			27	W
			30	27		29 RemCo	27				30 RemCo		
T			31	28 Annual report Council meeting		30	28	31	28 RemCo			28	T
F									29			29	F
S				29			29		30			30	S
S				30			30					31	S
M							31						M
T													T
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	

2023 Schedule of Committees of Te Pūkenga Council as at 1 March 2023

Risk and Audit Committee

Name	Role	Meeting Dates
1. John Brockies	Chair	22 February 2023
2. Kathy Grant	Member	26 April 2023
3. Jeremy Morley	Member	28 June 2023
4. Murray Strong	Member	30 August 2023
5. Kim Ngarimu	Member	29 November 2023
		Further dates TBC

Finance and Capital Investment Committee/Prev. Capital Asset Management and Infrastructure

Name	Role	Meeting Dates
1. Kathy Grant	Chair	22 February 2023
2. Tania Hodges	Member	29 March 2023
3. Murray Strong	Member	26 April 2023
4. John Brockies	Member	31 May 2023
5. Josie Keelan	Member	28 June 2023
		26 July 2023
		30 August 2023
		27 September 2023
		25 October 2023
		29 November 2023

Health, Safety and Wellbeing Committee

Name	Role	Meeting Dates
1. Sam Huggard	Chair	29 March 2023
2. Peggy Fairbairn-Dunlop	Member	28 June 2023
3. Maryann Geddes	Member	27 September 2023
4. Murray Strong	Member	29 November 2023
5. Josie Keelan	Member	
6. Heath Sawyer	Member	

Appointment and Remuneration Committee

Name	Role	Meeting Dates
1. Maryann Geddes	Chair	28 March 2023
2. Kim Ngarimu	Member	29 June 2023
3. Murray Strong	Member	28 September 2023
		30 November 2023

Interim Learner Advisory Committee (ILAC)

Name	Role	Meeting Dates – TENTATIVE
1. Jordan Gush	Co-Chair	19 April 2023
2. Dahrian Watene	Co-Chair	21 June 2023
3. Henry Geary	Member	23 August 2023

2.1. Council Calendar and Schedule of Committees

4. Lupe Kautoke	Member	
5. Nina Lee Griffith	Member	
6. Hamish Duncan	Member	
7. Ezra Tamati	Member	
8. Skyla Flower	Member	

Learner Advisory Committee (LAC)

Name	Role	Meeting Dates – TENTATIVE
TBC	TBC	24 October 2023

Interim Kaimahi Advisory Committee (IKAC)

Name	Role	Meeting Dates – TENTATIVE
1. Heath Sawyer	Co-Chair	21 April 2023
2. Nippy Paea	Co-Chair	23 June 2023
3. Andrea Armstrong	Member	25 August 2023
4. Ang Cooper	Member	
5. Barry Paterson	Member	
6. Craig Ludlow	Member	
7. Henry Ma'alo	Member	
8. Ian MacDonald	Member	
9. Jessica Costall	Member	
10. Jody Takimoana	Member	
11. Linda Aumua	Member	
12. Mary-Liz Broadley	Member	
13. Ramari Raureti	Member	
14. Rhys Thurston	Member	
15. Scott Casley	Member	
16. Warwick Shillito	Member	
17. Keri Youngman	Member	
18. Ali Bahmad	Member	

Kaimahi Advisory Committee (KAC)

Name	Role	Meeting Dates – TENTATIVE
TBC	TBC	27 October 2023

Interim Māori Advisory Committee (Komiti Māori)

Name	Role	Meeting Dates – TENTATIVE
1. Teorongonui Josie Keelan	Co-Chair	20 April 2023
2. Bentham Ohia	Co-Chair	24 May 2023
3. Ramari Raureti	Member (IKAC Rep)	25 May 2023
4. Glenda Taituha	Member	26 May 2023
5. Jasmine Te Hira	Member	22 June 2023
6. Dahrian Watene	Member (ILAC Rep)	24 August 2023

2.1. Council Calendar and Schedule of Committees

Māori Advisory Committee (Komiti Māori)

Name	Role	Meeting Dates – TENTATIVE
TBC	TBC	26 October 2023

Te Poari Akoranga

Name	Role	Meeting Dates
1. Megan Gibbons	Co-Chair	22 February 2023
2. Jeanette Grace	Co-Chair	29 March 2023
3. Michael Alsford	Member (Co-Chair Te Ohu Whakahaere Ako)	3 May 2023
4. Linda Aumua	Member (IKAC Rep)	7 June 2023
5. Fiona Beals	Member (Co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate)	12 July 2023
6. Te Urikore Biddle	Member	16 August 2023
7. Mary-Liz Broadley	Member (IKAC Rep)	20 September 2023
8. Glynnis Brook	Member (Co-Chair Te Ohu Whakahaere [Academic] Appeals)	25 October 2023
9. Te Wai Collins	Member (Co-Chair Te Ohu Whakahaere Ako)	22 November 2023
10. Hamish Duncan	Member (ILAC Rep)	
11. Henry Geary	Member (ILAC Rep)	
12. Annemarie Gillies	Member (Co-Chair Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate)	
13. Kieran Hewitson	Member (DCE Partnerships & Equity delegate)	
14. Kim Isherwood	Member (Co-Chair Te Ohu Whakahaere Quality)	
15. Diane Lithgow	Member (Co-Chair Te Ohu Whakahaere Approvals)	
16. Doug Pouwhare	Member (Co-Chair Te Ohu Whakahaere Approvals)	
17. Jasmine Te Hira	Member (Kōmiti Māori Rep)	
18. Deborah Young	Co-Member (Co-Chair Te Ohu Whakahaere Quality)	

Te Pūkenga Council

Register of Interests as at 24 February 2023

Name	Interest	Nature of Interest
Murray Strong Chairperson	Centre of Digital Excellence	Chairperson
	Southern Lakes Events Investment Panel	Independent Chairman
	Digital Transformation Programme Board, New Dunedin Hospital, Southern District Health Board	Independent Chairman
Kim Ngārimu Deputy Chairperson	Medical Council of New Zealand	Council member
	Waitangi Tribunal	Member
	Te Māngai Pāhō Māori Broadcasting Funding Agency	Board member
	NTK Limited and Tāua Ltd	Director and shareholder
	Herewini Te Koha, CE of Te Rūnanganui o Ngāti Porou, signatory to regional submissions on RoVE	Husband
	NZ Healthcare Bidco and NZ Healthcare Holdco, operating as Evolution Health (from 30 June 2022)	Director
Mary-Ann Geddes	Southern Lakes English College	Director
Kathy Grant Member	Leslie Groves Home & Hospital	Person closely related Board member
	Dunedin Diocesan Trust Board	Person closely related Chair
	Central Lakes Trust (as from 1 December)	Trustee
	Southern Cross Health CLT Limited	Director
	Waitaki District Health Services Limited (from 1 March 2022)	Director
	OP Auckland International Campus Ltd (from 1 July 2022)	Director
Sam Huggard Member	350 Aotearoa Charitable Trust	Trustee
	Ministerial Strategic Advisory Group on Trade	Member
	New Zealand Educational Institute Te Riu Roa	Employee
Tania Hodges Member	Digital Indigenous.com Ltd	Managing Director and Shareholder
	Whanau.com Trust	Trustee
	Waikato Tainui Koiora Strategy Panel	Advisor
John Brockies Member	Resolve Group Ltd	Director
	Walworth Ltd	Director
	Civic Centre Group (Tauranga City Council)	Independent Chair
Jeremy Morley Member	Wellington Free Ambulance	Advisor
	Te Kupenga – CTC	Advisor
	Catholic Archdiocese of Wellington	Advisor
	Racing NZ	Director
	Warwick Trust	Trustee
Tagaloatele Dr Peggy Fairbairn-Dunlop	UNESCO National Commission	Contractor



Te Pūkenga

2.2. Register of Interests

Name	Interest	Nature of Interest
Member	Vinepa Trust	Director
Heath Sawyer Member	Nil	
Jordan Gush Member	Nil	
Teorongonui Josie Keelan Member	Unitec Institute of Technology	Student Supervisor (Masters) & Thesis Examiner

Interests Declaration – All Members

Name	Interest	Nature of Interest	Date Notified
All Members	Deed of Indemnity executed on behalf of the Company (in the form approved by NZIST Council on 1 April 2020) indemnifying each Director in respect of the matters stipulated in the Deed.	Indemnified person, as defined in the Deed	1 April 2020

Pūrongo Kaunihera a Te Pūkenga | Council Report

1 March 2023

Title	Minutes of the Meeting held 9 February 2023
Provided by	Rebecca Donne, Council Secretary
For	Approval

Te Taunaki | Recommendation

It is recommended that Te Pūkenga Council:

a.	Approve the minutes of Te Pūkenga Council meeting held on 9 February 2023 as a true and correct record
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Minutes of a meeting of the Council of Te Pūkenga – New Zealand Institute of Skills and Technology (Te Pūkenga Council)

Held on Thursday 9 February 2023 at 8.30am via Zoom videoconferencing

Present: Murray Strong (Chairperson), Kim Ngārimu (Deputy Chairperson), Heath Sawyer, Jeremy Morley (until 9.25am), John Brockies (by audio from 9.19am), Jordan Gush, Kathy Grant, Maryann Geddes (from 10.37am), Sam Huggard (apologies from 10.15am to 10.48am), Teorongonui Josie Keelan, Tagaloatele Peggy Fairbairn-Dunlop, Tania Hodges.

In Attendance: Peter Winder (Chief Executive), Christina Yeates (Executive Officer Ara Institute of Canterbury – items 1-6), Gillian Hamilton (Executive Assistant to the CE), Rebecca Donne (Acting Council Secretary), Simon Karipa (Kaikōkiri - Director Governance), Megan Gibbons (DCE Academic Centre and Learning Systems items 9.1, 12.5, 12.6 and 12.7), Richard Forgan DCE Strategy and Transformation items 9.2 and 12.2), Mark Oldershaw (Business Division Lead WelTec and Whitireia item 11.1) and Sinead Hart (Director Legal and Risk – item 11.1)

Apologies: None

Open minutes

1. Welcome/Apologies/Notices

The Chair welcomed everyone to the meeting and noted apologies from Maryann Geddes for the first part of the meeting.

2. Administration

2.1. Council Calendar and Schedule of Committees

Noted.

2.2. Register of Interests

The register of interests was noted and no conflicts with matters on the agenda were declared.

2.3. Minutes of previous meeting held 28 November 2022

RESOLVED (M. Strong/K. Grant)

That the Council approve the minutes of Te Pūkenga Council open meeting held on 28 November 2022 as a true and correct record.

CARRIED

2.3.1. Matters Arising

There were no matters arising.

2.4. Action List – Open

- The action item in respect of the whakatauki to be inclusive of work-based learning is to remain open pending appointment of a Deputy Chief Executive Tiriti Outcomes.
- The action item in respect of Health and Safety walks remains on the Health Safety and Wellbeing Committee workplan and the Chairperson of that Committee will provide an update when those minutes are discussed in item 4.1.

3. Chief Executive's Report

The Council received the Chief Executive's Report which provided an update on current issues, key achievements and highlights arising during the reporting period.

4. Reports from Committees

4.1. Minutes from Health Safety and Wellbeing Committee held 13 December (draft)

The Chair of the Committee noted the draft minutes from 13 December meeting and provided a verbal update on three key areas of focus for the Committee:

- Health and Safety walks will be addressed in a one-page report on overall health and safety which will come to the March Council meeting.
- The Committee's Terms of Reference have been reviewed and minor modifications have been made.
- A Statement of Commitment by the Council to Health and Safety will be forwarded to Council for approval at the March meeting.

The Chief Executive made a note of the prompt which the Auckland floods have given to Management to focus on how to formalise a crisis management team. The leadership team will undertake Critical Incident Management training next week to better understand their obligations.

4.2. Report from Interim Learner Committee and Minutes of meeting held 8 December 2022 (draft)

The report and minutes were taken as read.

4.3. Minutes of Interim Kaimahi Committee held 30 November 2022 (draft)

The Chair of the Committee provided a verbal update to the Interim Kaimahi Committee minutes and spoke to the key areas of discussion.

4.4. Minutes of Te Poari Akoranga held 7 December (draft)

The minutes were taken as read.

5. Correspondence

Nil.

6. Formal Motion for Moving into Committee

RESOLVED (M. Strong/T. P. Fairbairn-Dunlop)

That the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and

2.3. Minutes (draft) of the meetings held: • 9 February 2023 (ordinary meeting)

Meetings Act 1987 (LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
7.	Administration		
7.1.	Minutes from public excluded meeting held 28 November 2022 and 12 December 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	Minutes from public excluded meeting held 28 November 2022 and 12 December 2022
7.1.1.	Matters Arising	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.2.	Action List	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.	Chief Executive's Report	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

2.3. Minutes (draft) of the meetings held: • 9 February 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.	Strategy		
9.1.	Strategic component of Investment Plan	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.2.	Disestablishment of Transformation Committee	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.3.	Enrolment and international student update	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Financial Reports		
10.1.	Te Pūkenga Financial November 2022 Report	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

2.3. Minutes (draft) of the meetings held: • 9 February 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	LGOIMA, as a body to which LGOIMA applies).
11.	Risk and Compliance		
11.1.	Weltec Exit agreement	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.	Reports from Committees		
12.1.	Minutes from Transformation Committee 13 December 2022 (draft)	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities. Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.2.	Report from Interim Learner Committee meeting held 8 December 2022 (draft)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

2.3. Minutes (draft) of the meetings held: • 9 February 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	
12.3.	Report from Programme Board	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.4.	Report from Interim Kaimahi Committee on meeting held 30 November 2022 (draft)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.5.	Minutes from Te Poari Akoranga held 7 December (draft)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.6.	Minutes of additional Te Poari Akoranga meeting held on 16 December 2022 (draft)	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.7.	Minutes of Special Te Poari Akoranga meeting held on 19 December 2022	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

2.3. Minutes (draft) of the meetings held: • 9 February 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		employees of any organisation in the course of their duty. Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	LGOIMA, as a body to which LGOIMA applies).
13.	Correspondence – Inwards		
13.1.	Letter from Minister of Education regarding Te Pūkenga Statement of Performance Expectations 2023	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.2.	Letter from Ministry regarding application for a new Consent to Borrow	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.	Correspondence - Outwards		
14.1.	Letter to Minister of Education regarding Key Systems Single Stage Business Case	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.2.	Letter to Ministry regarding capital thresholds for Te Pūkenga for 2023	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.3.	Letter to Ministry regarding Consent to Borrow	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of

2.3. Minutes (draft) of the meetings held: • 9 February 2023 (ordinary meeting)

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		employees of any organisation in the course of their duty.	LGOIMA, as a body to which LGOIMA applies).
14.4.	Letter to Minister of Education congratulating her on her appointment	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.5.	Letter to Minister of Education regarding Briefing to Incoming Minister, with briefing	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.	Any Other Business	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons. Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty. Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

And that certain employees from Te Pūkenga be permitted to remain at the meeting, namely Rebecca Donne, Simon Karipa, Gillian Hamilton, Megan Gibbons, Richard Forgan, Mark Oldershaw and Sinead Hart, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

CARRIED

The open session meeting closed at 8.51am and moved into closed session at 8.54am.

The meeting closed at 11.38am.

2.4. Action List - Open

Te Pūkenga Council Meeting
Open Action Items as at 1 March 2023

Meeting Date	Agenda Item	Action #	Action	Responsible	Status	Due Date
November Meeting						
28 November 2022	5.5	1	Report from Safety and Wellbeing Committee (HSW) and Minutes held 20 October 2022 (draft) Establish a plan for Health and Safety Walks and potentially discuss with the Risk and Audit Committee any concerns that may be related to this area. Update: On HSW agenda for discussion at the meeting to be held 13 December 2022	Keri-Anne Tane and Council Secretary	Ongoing	
August Meeting						
29 August 2022	5.1	1	Te Poari Akoranga – Report from open Poari Akoranga meeting held 10 August 2022 and 29 June 2022 Management to consider an update to the whakatauki as an opportunity to update this to be inclusive of work-based learning	A Beaton DCE Tiriti Outcomes	Open	

Pūrongo Kaunihera a Te Pūkenga

Council Report

1 March 2023

Title	Chief Executive's Report to Council – Open Session
Provided by	Peter Winder, Chief Executive
For	Information

Te Taunaki | Recommendation(s)

It is recommended that Te Pūkenga Council (the Council):

- a. Note the update on current issues, key achievements and highlights arising during the reporting period.

Kōrero Whakapōpoto | Executive Summary

Since the last Council meeting, Cyclone Gabrielle and flooding in Auckland has dominated the focus for Te Pūkenga as well as enrolments and our financial situation.

Fortunately, there was no physical harm to any kamahi and ākonga throughout the Cyclone, however there was significant property damage to the Eastern Institute of Technology (EIT) Napier campus in Taradale when Tutaekuri River overflowed its banks causing kaimahi and ākonga onsite to be evacuated.

The estimated scope of the flood and biological contaminated silt damage from the river overflow mixed raw sewage is around 55 buildings involving 520 rooms (classrooms, workshops, laboratories, computer hubs, offices etc. There was also physical damage to two lecture theatres from a tree falling.

The campus is likely to be closed for at least a couple of months, but we have activated academic recovery plans while the clean up of the campus is underway. We are finding alternative ways to deliver teaching and learning to ākonga while we work with the insurers on remediation options.

Since 9 February 2023, key achievements include:

- Announcing two permanent DCEs to the leadership team
- Recruitment for the Regional Co-Leaders and Ako Network Leads have commenced or will take place soon, and we aim to announce appointments on 1 April
- Completed recruitment for Tier 3 positions for the national structure for People, Culture and Wellbeing
- Made some changes to the timeframes for recruitment of the Tier 3s for the Digital/IT functions to allow cyclone and flood affected kaimahi an opportunity to participate
- Commenced consultation on the Finance and Property functions
- Considering the timeframes for consultation processes for Ako Delivery, Academic Centre and Learning Systems, Learner and Employer Experience and Attraction, and Te Tiriti Outcomes business divisions and their functions as kaimahi are looking for certainty.

Ngā mahi matua i te wā o te pūrono | Key activity during reporting period

As noted earlier, extreme weather events have dominated the past month – we have had flooding, cyclones and an earthquake.

3. Chief Executive's Report

Enrolments continue to be down at provider based business divisions, and we have not yet seen the extent of the impact of Cyclone Gabrielle. However, following the flooding and cyclone, some on campus sites have indicated that there is an increase in withdrawals.

The Chair and I will meet with the Minister of Education, Hon Jan Tinetti, in the coming weeks to discuss the Briefing to the Incoming Minister (BIM) and we will brief her on the impact of the cyclone and flooding, and provide her with an update on enrolments and our financial situation as well as answer any questions regarding the Programme Business Case (PBC). We also hope to explore opportunities with her on our eighth Ako network of secondary tertiary programmes, foundation, and youth pathways.

I am pleased to advise that we continue to make progress on the organisation structure with the announcement of two leadership team members – Ziena Jalil, Chief of Staff, and Paora Ammunson, DCE Tiriti Outcomes. Both have extensive experience in the tertiary education sector with Ziena previously being a board member of MIT/Unitec and Education New Zealand, and Paora having been a member of the TEC leadership team.

I want to thank Richard Forgan, DCE Strategy and Transformation, who has been leading our organisation design and change process since July last year and is resigning for whānau reasons. Tamati Shepherd-Wipiiti will step back into the organisation to support this area until a permanent Deputy Chief Executive is appointed.

We will commence the interviews for the eight Ako Network Leads in coming weeks, and have relevant Workforce Development Council (WDC) representatives on the interview panels with us. Interviews for Regional Director Co-leader roles will continue over March 2023.

As the Regional Director Co-leader roles are appointed, there will be interim changes to reporting lines for Business Division Leads, from DCE Ako Delivery to the Regional Directors. As these are Co-Leadership roles, these interim reporting lines will be to both Co-leaders until the new organisation structures are in place, or a different reporting line is determined.

The Organisation Design and Change (ODC) Programme team has met with DCE workstream owners for Ako Delivery, Learner and Employer Experience and Attraction (LEEAA), Academic Centre and Learning Systems (ACLS), Strategy and Transformation, and Director Tiriti Practice (Tiriti Outcomes) several times since the last Council meeting to find opportunities for alignment across workstreams with the aim of accelerating timeframes. Workstreams will progress as quickly as possible over the next month, and will start to bring in a small number of SMEs from across the network to support workstreams during this design phase. We are keeping all kaimahi updated on when consultation on each change process will begin through Ngā Taipitopito as well as regular updates on Te Whare, the internal intranet which is now available to all staff.

Over the next few weeks, representatives from the Marketing and Communications functions and other work areas will be involved in design workshops.

Ngā kōrero whakarāpopoto a ngā hui a te komiti-whāiti mō te wā pūrongorongo | Summary from sub-committees' meetings during reporting period

On 22 February, the Finance and Capital Investment Committee met and discussed several projects from the High Priority Building programme, options for use of ring-fenced funds in 2023, requests for borrowing limits from various Business Divisions, and proposed changes to the National Group Treasury Policy.

On 24 February, the Risk and Audit Committee met and discussed the external audit including the disestablishment audits of each former Institute of Technology and Polytechnic (ITP) subsidiary. There was also an update on the internal audit process and the framework of the annual report.

4. Reports from Committees

4.1. Verbal update from Finance and
Capital Investment Committee held 22
February 2023

4.2. Verbal update from Risk and Audit Committee held 24 February 2023

4.3. Verbal update from Te Poari
Akoranga from the meeting held 22
February 2023

5. Correspondence

5.1. Nil

6. Formal Motion for Moving into Committee

Te Pūkenga Council Meeting

PUBLIC EXCLUDED AGENDA

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (**LGOIMA**) and the particular interests protected by section 9 of the Official Information Act 1982 which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded, the reason for passing the resolution in relation to each matter and the specific grounds under section 48(1) of LGOIMA for the passing of the resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
7.	Administration		
7.1.	Minutes from public excluded meeting held 9 February 2023	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.1.1.	Matters Arising	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
7.2.	Action List	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
8.	Chief Executive's Report	Section 9(2)(g)(i) of the Official Information Act – maintain the effective	That the public conduct of this item would be likely to result in

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
9.	Wellbeing and Safety monthly report	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
10.	Strategy		
10.1.	Learner and Kaimahi Advisory Committees	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.	Financial Reports		
11.1.	Te Pūkenga Consolidated draft December 2022 Financial Report	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.2.	Te Pūkenga 2023 Financial Update	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free	That the public conduct of this item would be likely to result in the disclosure of information for

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
		and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.3.	Report from Finance and Capital Investment Committee and Recommendations	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
11.4.	Report from Risk and Audit and Recommendations	Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
12.	Reports from Committees		
12.1.	Verbal update from Te Poari Akoranga held 22 February 2023	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

6. Formal Motion for Moving into Committee

Item	General subject of each matter to be considered	Reason for passing resolution in relation to each matter	Grounds under section 48(1) for the passing of the resolution
12.2.	Appointment of Co-Chair, Te Poari Akoranga	Section 9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
13.	Correspondence – Inwards		
13.1.	Letter from Minister of Education regarding Integration and Transformation Funding	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
14.	Correspondence – Outwards		
14.1.	Letter to Minister of Education regarding Integration and Transformation Funding	Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).
15.	Any Other Business	9(2)(a) To protect the privacy of natural persons, including that of deceased natural persons Section 9(2)(g)(i) of the Official Information Act – maintain the effective conduct of public affairs through the free and frank expression of opinion by or between members of any organisation or employees of any organisation in the course of their duty Section 9(2)(i) of the Official Information Act – enable the organisation holding the information to carry out, without prejudice or disadvantage, commercial activities	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under section 9 (noting the Council is specified, in Schedule 2 of LGOIMA, as a body to which LGOIMA applies).

6. Formal Motion for Moving into Committee

The Chair will also move that certain employees from Te Pūkenga be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they have assisted in the progression of such matters.

Formal motion for moving out of
Committee